



NOA Statute

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Dean and Director
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On the basis of Article 19 of the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 32/2012-UPB 7), I, the founder of the Faculty of Transport and Logistics, issued on 16 April 2020 and updated on 1 February 2021 and 2 August 2021, changes (result of name change: to NOA) on 18 January 2024 and 19 September 2025:

NOA STATUTE

GENERAL PROVISIONS

Article 1

The Faculty of Transport and Logistics (hereinafter: NOA) is an independent and private higher education institution that performs higher education, developmental, scientific, research, study and consultancy activities in the fields of technical and business sciences.

Article 2

Name of the higher education institution: NOA Faculty. The shortened name is: NOA. In international business, it uses NOA or NOA Faculty.

The headquarters of NOA is in Ljubljana, at Gorazdova ulica 20, 1000 Ljubljana.

Article 3

NOA is a legal entity that acts in legal transactions in its own name and for its own account.

Article 4

NOA has a circular seal containing the words: NOA. In international business, NOA uses a circular seal containing the words: NOA.

NOA has its own logo, which is used on all documents and correspondence of NOA.

AUTONOMY OF NOA

Article 5

NOA exercises its autonomy by performing educational and scientific research as well as professional work on the basis of freedom of scientific creativity, in particular: independently performing its activities,

determining its internal rules of organisation and operation,

designing study and developmental as well as scientific research programmes and determining the method of their implementation,

determining the criteria for election to the titles of higher education teachers, scientific workers and higher education associates,

deciding on the employment or contractual cooperation of higher education teachers, scientific workers and higher education associates.

ACTIVITIES OF NOA

Article 6

The main activity of the higher education institution is: P 85.422 Higher education. NOA may also perform other activities if these are intended for the performance of the activities for which it was founded.

The activities of NOA include undergraduate and postgraduate education, scientific and professional research in the field of transport systems, logistics and economics and other activities that serve to achieve the purposes and goals of performing the main activity, namely:

- 73.201 Research and experimental development on the field of technical, economic and related sciences
- 80.302 Higher vocational education
- 80.422 Other education and training
- 92.511 Library activities
- 22.110 Izdajanje knjig
- 22.120 Izdajanje časopisov
- 22.130 Izdajanje revij in periodike
- 22.140 Izdajanje posnetih nosilcev zvočnega zapisa
- 22.150 Drugo založništvo
- 22.220 Drugo tiskarstvo
- 22.230 Knjigoveštvo
- 22.240 Priprava za tisk
- 22.250 Druge dejavnosti, povezane s tiskarstvom
- 74.110 Technical and engineering consultancy

- 74.140 Legal, entrepreneurial and business consultancy
- 74.400 Advertising
- 74.852 Photocopying and other reproduction
- 74.871 Organisation of exhibitions, fairs and congresses
- 74.873 Other business activities, n.e.c.
- 91.120 Activities of professional associations
- 99.000 Extra-territorial organisations and bodies

Article 7

In performing its activities, NOA is involved in international scientific educational activities and for this purpose connects with related institutions at home and worldwide.

Article 8

NOA is organised for the performance of its activity according to the requirements of the profession, goals and size and scope of an individual activity.

ORGANISATION OF NOA

Article 9

NOA may have within its structure organisational units which are not legal entities and do not have the subjectivity to act in legal transactions.

Organisational units may have an independent position within NOA for the performance of their activities, internal organisation, management and disposal of income and surplus income over expenditure. They may also have their own accounting-cost centre. The position of an internal organisational unit is regulated in more detail by a decision of the founder of NOA.

In addition to their name, organisational units always use the name and logo of NOA at the same time.

NOA may establish as its organisational units schools, chairs, departments, institutes, centres and other units such as a library, information and documentation centre or centre for distance learning.

Schools are organisational units established for the implementation of an undergraduate or postgraduate study programme.

Chairs combine related scientific research and pedagogical disciplines cultivated by NOA and take care of their development.

Institutes perform developmental, scientific research and consultancy activities from a specific field.

An organisational unit has a head, whose title and method of appointment are regulated in accordance with the Agreement on Relations between the Founders.

BODIES OF NOA AND STRATEGIC COUNCIL

Article 10

The bodies of NOA are: the founder of NOA, director, deputy director, dean, vice-dean, academic assembly, Senate, student council and working bodies of NOA, such as the study and habilitation commission. NOA may also have other working bodies.

The Strategic Council of NOA is a consultative body intended to connect with the business environment in the development of new and implementation of existing study programmes. It consists of prominent representatives of partner institutions of NOA (employers, professional associations, other partners), the founder, and the dean. It meets normally once a year.

NOA SENATE

Article 11

The Senate is a professional body of NOA and counts at least nine members. It consists of those members of the academic assembly of NOA who are holders or co-holders of at least one of the pedagogically implemented subjects.

By virtue of their function, members of the Senate are representatives of the Student Council, the Dean and Vice-Dean (or Vice-Deans, if there are more) of NOA. Students have at least one fifth of the members in the Senate.

Decisions of the Senate adopted upon prior consent obtained from the founder of NOA are decisions on the number of enrolment places or on the limitation of enrolment.

Article 12

The term of office of members of the Senate lasts four years and they may be re-elected after the expiry of this period.

Article 13

The work of the Senate is led by the Dean or Vice-Dean of NOA, or in their absence, by an authorised member of the Senate.

Article 14

The Senate of NOA decides on professional issues from the field of educational and scientific research work of NOA, on all matters of implementation of the study programme of NOA, on new educational programmes and on changes to existing educational programmes. It gives a prior opinion on all acts related to the implementation of the study process.

The more specifically defined tasks of the Senate are as follows:

- adopts study programmes,
- decides on the number of enrolment places or on the limitation of enrolment upon prior consent obtained from the founder of NOA,
- determines the criteria for election to the titles of higher education teachers, scientific workers and higher education associates,
- elects higher education teachers, scientific workers and higher education associates to titles; - decides on the withdrawal of the title of higher education teacher, scientific worker and higher education associate,
- adopts the programme of research and development work,
- adopts the study calendar and annual work plan of NOA,
- adopts professional opinions on young researchers and decides on their candidacy,
- discusses and decides on the opinions of the student council of NOA within its field of competence,
- appoints its working bodies for the performance of tasks from individual fields; - takes care of ensuring and monitoring the quality of educational and scientific research work,
- is competent for the implementation of the European Credit Transfer System (ECTS) and coordination of tasks related thereto,
- decides on other matters in accordance with the law, these Statutes and the rules of NOA.

Article 15

The Senate of NOA decides at meetings, which may also be correspondent. The Senate may adopt decisions if a majority of its members are present at the meeting (quorum of the Senate).

If a quorum of the Senate is not established at the beginning of the meeting, the chairperson orders a break lasting thirty minutes. If even after the break a quorum of the Senate is not established, the Senate decides on the basis of a majority of present members regardless of the quorum.

Article 16

The Senate of NOA may appoint permanent or occasional commissions and working bodies for assistance in its work.

The field of work, their composition and competences of an individual commission or working body are determined by the act on their appointment.

Article 17

A meeting of the Senate is convened by the president of the Senate as required, but must be convened within ten days if requested by at least three members of the Senate, the founder of NOA or the Student Council. The Secretary-General also attends meetings of the Senate, but does not have the right to vote.

Minutes are taken of the meeting, which are signed by the president of the Senate and the Secretary-General of NOA. In the absence of the president of the Senate, the meeting of the Senate is led by a specially authorised member of the Senate.

FOUNDER OF NOA

Article 18

The founder is the management body of NOA.

The founder may at the same time be the director of NOA and gives binding instructions and supervises the work of the dean of NOA. Decisions of the founder are the basis for the work of the director and the dean.

The founder appoints the deputy director and the dean. Vice-Deans and heads of organisational units who implement joint faculty projects and programmes are appointed upon the proposal of the dean.

Vice-Deans and heads of organisational units who implement a project or programme of a specific founder are appointed by the founder upon the proposal of

the representative of the founder who established and who manages this internal organisational unit. If there are multiple founders of the programme or project, they decide on the proposal by a majority of votes.

DIRECTOR OF NOA

Article 19

The director manages the business of NOA and decides on all material, financial, business, organisational and personnel issues of the operation of NOA. They adopt all general internal acts of NOA such as the act on systematisation, rules, price lists, criteria, etc., and take care of the smooth material operation of NOA, in particular:

- adopts criteria for forming the financing plan,
- adopts the financing plan and final account,
- appoints the secretary-general,
- appoints the disciplinary commission,
- adopts the act on the systematisation of workplaces at NOA,
- decides on employment relationships,
- adopts decisions on the amount of tuition fees and the price list of other services after receiving the consent of the founder,
- adopts other decisions in the field of material operation,
- adopts the plan for investment investments after receiving the consent of the founder, adopts the quality rules of NOA,
- decides on the introduction, organisation and financing of new study programmes of NOA,
- decides on all other programmes or projects of developmental, scientific, research, consultancy, publishing or any other nature from the fields of activities for which NOA is registered.

Decisions and general acts relating solely to the operation of one of the internal organisational units of NOA and its programmes or projects are adopted by the director upon the proposal of the head of that internal organisational unit.

Agreements relating to issues of operation of a specific internal organisational unit of NOA which implements a programme or project of a specific founder are signed by

the head of that unit themselves, and countersigned by the director of NOA in the function of supervising its legality.

Acts relating to the implementation of the study process are adopted on the basis of an opinion adopted by the Senate of NOA and other relevant stakeholders.

Article 20

The director is the legal representative of NOA. They represent NOA in legal transactions. In their absence or by their authorisation, the tasks of legal representative are performed by the deputy director.

All tasks of legal representation and its representation in legal transactions are performed by the director on the basis of a decision of the founder. In their absence or by their authorisation, these tasks are performed by their deputy.

The director, on the basis of a decision of the founder and in the name and for the account of NOA, signs material acts of business and other acts of NOA. They sign all agreements relating to monetary or other liabilities of NOA, to status, organisational and institutional changes of NOA and its organisational units.

In their absence or by their authorisation, these acts are signed by the deputy director.

ACADEMIC ASSEMBLY

Article 21

The Academic Assembly consists of all higher education teachers, scientific associates and higher education associates who in the current semester of the academic year perform pedagogical, developmental or scientific research activities on the basis of a valid contractual relationship with NOA. In its work, student representatives also participate such that their number is at least one fifth of the members of the academic assembly.

The Academic Assembly has the following powers and competences:

- gives the Senate general directions in connection with study programmes and their implementation,
- discusses reports on work and reports on the quality of the higher education institution,
- performs other tasks determined by these Statutes and the rules of NOA.

The Academic Assembly decides at meetings, which may also be correspondent. A meeting of the Academic Assembly is convened and led by a president elected by the Academic Assembly from among its members.

DEAN

Article 22

The Dean is the professional head of NOA and represents it in professional terms. The Dean proposes to the founder, Senate and other bodies of NOA the adoption of general acts, decisions and directions and is responsible for their implementation.

The Dean of NOA is a person who meets the conditions for implementation of the pedagogical process in higher education, has a valid habilitation in the title of lecturer or in a higher title and is in an employment or contractual relationship with NOA.

The Dean of NOA has powers and responsibilities in accordance with the Act Establishing NOA and these Statutes. The Dean of NOA has in particular the following powers and competences:

- leads, directs, supervises and coordinates educational, developmental, scientific research and other work of NOA;
- takes care of and is responsible for the legality of the operation of NOA and for the performance of its obligations determined by law and other regulations;
- gives proposals to the founder in connection with employment relationships and about other issues within their competence;
- reports on their work to the founder regularly;
- reports on work to the Senate of NOA as required;
- convenes and leads meetings of the Senate of NOA;
- adopts and signs documents related to the implementation of the pedagogical process; - decides on the disciplinary responsibility of employees and imposes disciplinary measures when competent for it;
- decides on other issues and performs other tasks in accordance with the law and other regulations as well as with the Act Establishing NOA and these Statutes.

Article 23

The Dean represents NOA and, on the basis of authorisation from the founder, represents it in proceedings before state and other bodies.

Article 24

The Dean is appointed by the founder of NOA for a term of office of four years. They may be reappointed.

Article 25

The Dean's function ceases:

- with the expiry of the term of office,
- with resignation,
- with dismissal.

If the Dean's function ceases before the expiry of the term of office, they are replaced by the Vice-Dean until the appointment of a new Dean.

The founder may dismiss the Dean before the expiry of their term of office if they do not act in accordance with its directions and decisions.

VICE-DEAN

Article 26

NOA has one or more vice-deans.

The Vice-Dean assists the Dean regarding tasks determined by the Dean, or independently leads a school implementing a specific study programme of NOA.

Article 27

The Vice-Dean is appointed by the founder of NOA for a term of office of four years.

Article 28

The Vice-Dean's function ceases:

- with the expiry of the term of office,
- with resignation,
- with dismissal.

If the Dean's function ceases before the expiry of the term of office, they are replaced by the Vice-Dean until the election of a new Dean. The founder may dismiss

the Vice-Dean before the expiry of their term of office if they do not act in accordance with its directions and decisions.

STUDENT COUNCIL

Article 29

The Student Council consists of student representatives.

The Student Council discusses and gives to the competent bodies an opinion on all matters relating to the rights and duties of students and adopts and implements the programme of interest activities of students of NOA in cooperation with the student community.

If the opinion from the previous paragraph is not taken into account, the Student Council may request that the competent body re-discusses and decides on an individual matter. In this case, the decision is adopted if 2/3 of all members of the competent body vote for it.

The Student Council has 5 members.

The term of office of members of the Student Council lasts one year.

Article 30

Members of the Student Council are elected by students of NOA in direct elections. Elections are normally held in the second half of October. The method of calling elections, the candidacy procedure and the procedure for holding elections are determined in more detail in the Rules on Elections to the Student Council.

The Rules on Elections to the Student Council are adopted by the founder of NOA after a prior opinion from the Student Council.

Article 31

The Student Council decides at meetings which are public. A decision is adopted if a majority of all present members voted for it, provided that a majority of all members are present.

The work of the student council is led by a president elected by members of the Student Council from among themselves. In their absence, the work of the Student Council is led by a vice-president elected by members of the Student Council from among themselves. Minutes are taken of the meetings of the Student Council, which are signed by the president of the Student Council, or in their absence by the vice-president. The operation and method of organisation of the Student Council are determined in more detail by the Rules of Procedure of the Student Council. The

Rules of Procedure of the Student Council are adopted by the founder of NOA after a prior opinion from the Student Council.

WORKING BODIES

Habilitation Commission

Article 32

The Habilitation Commission is a working body of the Senate of NOA. The Habilitation Commission gives an opinion in the procedure for election to the title of higher education teacher, scientific worker and higher education associate.

The Habilitation Commission also gives an opinion for the withdrawal of the title from the previous paragraph. The Habilitation Commission consists of three members elected by the Senate of NOA from among higher education teachers who meet the conditions for election to the Senate of NOA.

Article 33

The term of office of members of the Habilitation Commission lasts four years and they may be reappointed to the function after the expiry of this period.

Members of the Habilitation Commission elect a president from among themselves at the first meeting, who leads and convenes meetings of the commission.

Article 34

The Habilitation Commission works at meetings and has a quorum if a majority of members are present, and its decisions are adopted by an absolute majority of members of the commission.

Meetings may also be correspondent.

Study Commission

Article 35

The Study Commission:

- confirms the topics of diploma and master's theses and determines the mentor for a candidate who applied for a topic for a diploma or master's thesis,
- appoints a professional commission for the evaluation of a diploma or master's thesis,

- on the basis of a request from a student, decides on the enrolment of the student in a higher year if they have not performed all the obligations determined by the study programme for enrolment in a higher year,
- on the basis of a request from a student, issues a reasoned opinion on the faster progression of the student,
- decides on the recognition of formally and informally acquired knowledge,
- decides on the enrolment of students in study programmes.

NOA SECRETARIAT

Article 36

NOA has a secretariat of NOA for the performance of administrative and professional-technical tasks.

The work of the secretariat of NOA is led by the Secretary-General of NOA, who is professionally subordinate to the Dean and business-wise to the director.

The secretariat of NOA provides administrative and professional-technical support to the activities of NOA in the following fields:

- study matters,
- enrolment at NOA,
- research work,
- student issues,
- financial-economic issues,
- international cooperation,
- personnel and legal matters,
- publishing activity,
- protocol matters,
- other matters.

FINANCING OF NOA

Article 37

The financial management of NOA is led by accounting, which also performs administrative business and tasks required for the work of the founder.

The head of accounting is the Chief Accountant, who also takes care of the timely fulfilment of the material obligations of NOA.

The Chief Accountant performs their powers in accordance with the decisions and directions of the founder, to whom they are responsible for their work. In their work, they are subordinate to the founder.

The Chief Accountant is responsible for the confidentiality of financial management, about which they may report only to the founder. They report on financial management to the founder continuously.

The Chief Accountant may only provide data on the financial management of NOA to other persons or organisations on the basis of explicit permission from the founder.

The Chief Accountant keeps a record of the founder's decisions.

Article 38

The assets of NOA with all accompanying means at the beginning of the performance of the activity are the property of the founder in accordance with these Statutes and the Act Establishing NOA. The founder provides NOA with the assets required for its smooth operation and performance of activity. NOA may acquire its own assets during its operation.

NOA manages the assets it uses for the performance of its activity and its other assets in accordance with the Act of Establishment and these Statutes.

NOA is responsible in legal transactions with all its own assets; the founder is not responsible for the obligations of NOA.

Article 39

NOA acquires funds for its work on the basis of special agreements with the founder, from payments for the implementation of concessions, tuition fees, research and development projects, grants, donations, subsidies, loans, sponsorship and from the sale of goods and services on the market.

The bodies of NOA ensure operation in accordance with valid regulations and are responsible for the legality of the operation of NOA.

EDUCATIONAL AND SCIENTIFIC RESEARCH WORK

Study Programmes

Article 40

Publicly valid higher education is acquired through study programmes adopted by the Senate of NOA. The Senate of NOA must obtain for the study programme the consent of the Slovenian Quality Assurance Agency for Higher Education (NAKVIS).

Whoever performs all obligations according to the programme for the acquisition of education in accordance with the previous paragraph acquires a publicly valid education and a diploma, which is a public document.

Article 41

NOA may adopt and implement study programmes for the acquisition of education together with one or more higher education institutions from the Republic of Slovenia or abroad (joint study programmes).

Article 42

NOA implements study programmes for the acquisition of education as undergraduate and postgraduate studies, namely:

- first cycle: higher vocational study programmes,
- second cycle: master's study programmes

A study programme for the acquisition of education is evidenced by a diploma of NOA, which is a public document. NOA may also implement joint study programmes or study programmes for transnational education, in accordance with the law and in agreement with partners.

Article 43

Whoever successfully completes undergraduate vocational studies in accordance with the law and the study programme acquires the title of graduate (VŠ) with an indication of the professional field.

Whoever successfully completes postgraduate master's studies in accordance with the law and the study programme acquires the title of master with an indication of the professional field.

Article 44

Study programmes are implemented by NOA.

The components of study programmes for the acquisition of education are:

- general data on the programme (name, cycle, type, duration and data on whether it is an interdisciplinary, single-subject, double-subject, pedagogical, non-pedagogical or joint study programme),
- definition of the fundamental goals of the programme, general and subject-specific competences or learning outcomes acquired with the programme,
- curriculum with credit evaluation of study obligations according to the European Credit Transfer System (hereinafter: ECTS) and definition of the proportion of electivity in the programme,
- conditions for enrolment and criteria for selection upon limitation of enrolment,
- criteria for recognition of knowledge and skills acquired before enrolment in the programme,
- methods of assessment,
- conditions for progression through the programme,
- conditions for transferring between programmes,
- method of implementation of study,
- conditions for completion of study,
- conditions for completion of individual parts of the programme if the programme contains them, - study field of the study programme according to the KLASIUS classification and scientific research discipline according to the Frascati classification,
- classification into the national qualifications framework, European higher education classification framework and European qualifications framework,
- professional title formed in accordance with the law.

Study programmes are published at the latest by the call for enrolment.

Study programmes also include elective subjects. Elective subjects are implemented within the framework of the study programme in accordance with the Rules on Study at NOA, which regulate in detail the criteria for selection, limitations on implementation, application procedures and possible cancellations of elective subjects.

Article 45

Study obligations are evaluated in study programmes with credit points according to ECTS. An individual year of a study programme comprises 60 credit points.

Article 46

NOA may also design and implement study programmes for advanced training as a form of lifelong learning. These programmes are intended primarily for advanced training, completion, deepening and updating of knowledge.

NOA may also organise various forms of non-formal learning, such as courses, summer training programmes. The implementation of these programmes must not affect the implementation of study programmes for the acquisition of education. The non-formal learning programme is adopted by the Senate.

A certificate may be issued upon the successfully performed non-formal learning programme, which is signed by the Dean.

Full-time and Part-time study

Article 47

Study is implemented as full-time or part-time.

Article 48

If the nature of the study enables it, the organisation and time schedule of lectures, seminars and exercises may be adapted by the study programme to the possibilities of students (part-time studies).

Forms of pedagogical work for part-time study are organised in accordance with the valid study programme.

A form of study is also distance learning (combined study - blended learning).

Article 49

Part-time study must be equal to full-time study in terms of content and difficulty.

A part-time student may transfer from part-time to full-time study. A full-time student may transfer from full-time to part-time study. The conditions and procedure are determined in more detail by the Rules on Study at NOA.

Parallel study

Article 50

Parallel study is education according to multiple study programmes. A student who successfully performs obligations according to all study programmes receives separate diplomas for each of the parallel study programmes. A student may, after successfully performing the first year of study, enrol in another study programme in parallel if they meet the conditions for enrolment.

Article 51

A student who wishes to study in parallel attaches to their request a certificate of performed obligations for enrolment in a higher year of the higher education institution where they are already enrolled, and the consent of the competent body of that institution for parallel study.

NOA determines by its rules the criteria for selection in the event of limitation of enrolment in parallel study.

Language of Instruction

Article 52

The language of instruction at NOA is Slovenian. To the extent and under the conditions determined by law, the study programme or parts of the study programme may also be implemented in a foreign language.

The Senate adopts a decision on study in a foreign language, which must take into account the language knowledge of students and lecturers.

Article 53

Diploma and master's theses are written in the Slovenian language.

Exceptionally, a candidate may write a diploma or master's thesis in a foreign language if it is a study programme implemented in a foreign language or there are justified reasons for it (foreign mentor or member of the commission, possibility of publication in book form by a foreign publisher, etc.).

A diploma or master's thesis in a foreign language may only be submitted together with an extensive summary in the Slovenian language, which must use appropriate Slovenian professional terminology from the scientific field discussed.

Conditions and the procedure for applying for a topic, preparation and submission as well as the defence of a diploma and master's thesis are regulated in more detail by the Rules on Study at NOA.

Academic Year

Article 54

The academic year lasts from 1 October to 30 September. At the beginning of the academic year, the schedule of pedagogical work and examination periods (study calendar) is published on the website of NOA.

Article 55

The weekly time obligation according to the programme comprises from 20 to 30 hours of lectures, seminars and exercises per week and 30 weeks per year.

If a smaller number of candidates enrol in an individual subject of study, the study may be implemented in the form of individual consultations. The founder of NOA decides on this after a prior opinion from the Senate of NOA.

If the study programme contains practical training, the total load on the student must not exceed 40 hours per week and 42 weeks per year.

Assessment of knowledge

Article 56

Forms of assessment of knowledge are examinations, colloquia, seminar and project assignments and other forms determined by the study programme.

The method of performing examinations, examination periods, conditions for performing examinations and other issues connected with examinations are regulated by the Rules on Study at NOA.

Progression into higher year and re-enrolment

Article 57

A student may enrol in a higher year if they have performed all obligations determined by the study programme for enrolment in a higher year by the end of the academic year.

General conditions for enrolment in a higher year and conditions for conditional and exceptional enrolment in a higher year are regulated by the Rules on Study at NOA.

Article 58

A student who has not performed all obligations determined by the study programme for enrolment in a higher year may repeat the year once during the time of study if they have fulfilled the conditions for repeating determined by the Rules on Study at NOA.

Article 59

The Study Commission decides on progression into a higher year without performing certain obligations on the basis of a written application from the student and in accordance with the provisions of the Rules on Study at NOA on faster progression.

Article 60

A student who demonstrates above-average study results during study shall be enabled faster progression if this is possible regarding the study process.

A decision on this is adopted by the Senate on the basis of a request from the candidate and a reasoned opinion from the Study Commission. The method of faster progression is determined by the decision. Continuation of study after interruption.

Article 61

Interruption of study is calculated from the day when the student lost the status of student. Cases of loss of student status are determined by the law regulating higher education and the Rules on Study at NOA.

Article 62

If a student interrupts study for two years or less, they may continue and complete it according to the same study programme that was valid at enrolment.

Article 63

If more than two years have passed since the student interrupted study, they must submit a request for continuation of study. The Study Commission decides on the request for continuation of study.

If the study programme changed during the time of interruption of study, the Study Commission from the previous paragraph may determine for the student differential examinations or other additional obligations as a condition for continuation of study.

If, due to the progress of the profession during a longer interruption of study, the knowledge required in an individual examination before the interruption of study became inadequate, the Study Commission may, in addition to determining differential obligations, decide that the student must re-perform individual examinations or other obligations already performed before the interruption of study.

Article 64

In accordance with the Rules on Study at NOA, students who meet certain conditions have the right to continue their studies as graduation candidates (absolvents).

SCIENTIFIC RESEARCH WORK, DEVELOPMENTAL AND PROFESSIONAL WORK

Article 65

Scientific research work, developmental and professional work is the foundation for the high-quality implementation of pedagogical work and creates an inseparable whole with it.

In addition to scientific research work, developmental work and professional work directly connected with the educational process, NOA also performs fundamental, experimental and applied research work, developmental, professional and other projects and research work upon the order of third parties in accordance with the law and internal rules regulating research activity.

In performing scientific research work, developmental and professional work and ensuring required resources, NOA cooperates with the founder, the Institute for Development of Transport and Logistics (IRTL).

HIGHER EDUCATION TEACHERS, SCIENTIFIC WORKERS AND HIGHER EDUCATION ASSOCIATES

Article 66

The pedagogical process of NOA may only be led by higher education teachers and higher education associates who have an appropriate habilitation.

The titles of higher education teachers and associates and scientific workers are determined by the law regulating higher education.

Assistant professors, associate professors, senior lecturers, lecturers, scientific associates and senior scientific associates are elected for five years by the Senate of NOA. Full professors and scientific councillors are elected by the Senate of NOA for an unlimited period. Higher education associates are elected by the Senate of NOA for a period of three years.

Retired higher education teachers, scientific workers and higher education associates retain the title they had upon retirement.

Article 67

The procedure for election to a title and renewal of the title of higher education teacher and scientific worker begins on the basis of an application from the candidate in accordance with the Criteria of NOA for Elections to Titles.

The Senate of NOA, at the latest within 30 days after receiving the application, appoints at least three reviewers for the evaluation of the professional competence of the candidate. Reviewers must submit a professional opinion on the candidate to the Habilitation Commission at the latest within 30 days from appointment.

The Habilitation Commission must form an opinion for election to the title immediately after receiving the opinions of the reviewers and submit its decision to the Senate of NOA.

If the Habilitation Commission finds, on the basis of the opinions of a majority of reviewers, that the candidate does not meet the conditions for election to the title determined by the criteria of NOA, it proposes to the Senate that the candidate be not elected to the title.

After receiving a positive opinion from the Habilitation Commission, the Senate of NOA adopts a decision on the confirmation of the joint evaluation of the commission for the production of a professional evaluation of the competence of the candidate and issues a decision on election to the title.

An administrative dispute may be initiated against the decision of the Senate.

Article 68

More detailed conditions, minimum criteria and the procedure for elections to titles of higher education teachers, scientific workers and associates are determined by the Criteria of NOA for Elections to Titles.

Article 69

A higher education teacher, scientific worker and associate is obliged in their work: - to derive from the principles of humanism and autonomy of the university, freedom of scientific and artistic creation and teaching, to respect adopted acts of NOA and the decisions of its bodies deriving therefrom, - to respect the principles of the profession and scientific honesty and to consolidate the reputation of NOA.

Article 70

A higher education teacher, scientific worker and associate is obliged in work with students to perform their pedagogical obligations consistently, in particular by:

- preparing and performing lectures, seminars, exercises and other forms of pedagogical work, - preparing appropriate study material for their subject,
- regularly and conscientiously performing mentorship for diploma, master's and seminar theses and for research work of students,
- having at least one hour a week of office hours for students,
- ensuring the smooth course of examinations in the announced examination periods.

Article 71

A teacher, scientific worker and associate who is a member of a body of NOA or is appointed as a reviewer or member of a commission for the performance of an individual task is obliged to take over the tasks and perform them conscientiously and within the deadline.

STUDENTS

Article 72

A student is a person who enrolls at NOA on the basis of a call for enrolment and is educated according to an undergraduate or postgraduate study programme.

Status of student is evidenced by a student identity card.

Article 73

A student has an index in electronic form, in which study obligations and grades of successfully performed examinations are entered.

A student loses the status of student in cases determined by the law regulating higher education.

Article 74

A student has rights and duties deriving from the law, other general acts, these Statutes and other acts of NOA.

Article 75

Students have through their representatives the right to participate in the work of the bodies of NOA, give initiatives, opinions and adopt decisions in accordance with the law regulating higher education and these Statutes.

Article 76

Students who, due to long-term injuries, disorders, deficits or illness, require adapted conditions of education in order to be able to effectively participate in the implementation of study programmes, may apply for the acquisition of the status of student with special needs.

The Study Affairs Commission decides on the status of student with special needs and required adaptations. Adaptations relate to the method of implementation of student obligations and the method of assessment or evidencing of knowledge, but must not lower required standards of knowledge attainment.

The conditions, criteria, procedure and types of adaptations in connection with the status of student with special needs are regulated in more detail by a rulebook adopted by the director of NOA upon the proposal of the Senate of NOA.

DISCIPLINARY RESPONSIBILITY

Article 77

Disciplinary responsibility of students of NOA is regulated by the Rules on Disciplinary Responsibility, adopted by the director of NOA after receiving the opinion of the bodies of NOA and stakeholders.

During study, a student must act such that in work and study, in mutual relations and in communication they respect the principles of honesty, integrity and respectfulness towards their colleagues and NOA staff, and that their conduct in the study process does not jeopardise the good name of the institution and its students and graduates.

PROTECTION OF THE RIGHTS OF STUDENTS AND OTHER STAKEHOLDERS

Article 78

A student who considers that their rights have been violated has, in accordance with these Statutes, the right to an objection or appeal.

Article 79

An administrative dispute may be initiated against a final decision of the competent body of NOA on the acquisition or loss of student status and on other matters in connection with study and work at NOA.

CESSATION OF OPERATION OF THE INSTITUTION OR PROGRAMME

Article 80

In the event of cessation of operation of the higher education institution or cessation of accreditation for a study programme, it is the obligation of the founder towards students and other stakeholders to ensure the completion of the study process for enrolled students at the same institution or assist in the continuation of completion of study at another higher education institution.

To this end, it acts to prevent such a situation and to take appropriate action if a request from supervisory bodies occurs during evaluations. Procedures, rights and obligations of the founder and students and other stakeholders upon cessation of operation or withdrawal of accreditation from the higher education institution, abolition or withdrawal of accreditation from a study programme are determined by the founder in a special act.

FINAL PROVISION

Article 81

These Statutes shall enter into force and begin to be applied on the day they are adopted by the founder of NOA. They shall be published on the NOA website.

Note: This translated document is intended exclusively for translation purposes. In case of a conflict, the Slovenian version shall prevail.